

Safe Working Guide for performers during the Covid-19 pandemic

This guide is based on the government guidance from DCMS (18 Sept 2020 update) - Working safely during coronavirus (COVID-19) found [HERE](#) : section 4

Where DCMS steps do not apply they have been omitted from this guide.

To be read in conjunction with the latest project Risk Assessment

Objective: To reduce transmission and maintain social distancing where possible whilst rehearsing.

Rehearsals

We'll be providing space for company members to be socially distanced (2m apart) from each other and from anyone watching rehearsals such as staff, production team members or other individuals, wherever possible.

To do this we'll be working outdoors whenever possible. Where this is not possible, we'll be working in the rehearsal studio in a socially distanced manner. The doors and windows will be opened for added ventilation, and we'll mark out a designated area for you to warm-up individually and rest, and where you can also put your things each day. Please bring as few personal items with you as possible.

When you arrive please use the hand sanitiser at the entrance and wash your hands regularly during the day, particularly before and after using communal areas such as the Green Room. Theatre Alibi will look at which areas may need additional cleaning such as door furniture.

Each morning we'll check in with you to ask if you've developed any potential Covid-19 symptoms, to ensure we're not going to be cross contaminating during the day. The symptoms we'll be asking you to look out for are:

- a high temperature
- a new, continuous cough
- a loss of, or change to, your sense of smell or taste

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We also ask that you let us know if you notice any during the day. If you are displaying symptoms, we'll send you home and give you the current guidance on isolating and using the Test, Track and Trace system.

Theatre Alibi will print you a script, please ensure that scripts are only used by the individual they belong to and not shared. Similarly we'll be providing you with a set of props each, please do not mix or share these and keep them in your marked out area.

We'll be keeping in mind, during rehearsals, positioning that keeps you side-to-side or back-to-back and avoids working face-to-face, where we can.

Breaks

We'll be staggering break times to reduce the number of people using areas such as the Green Room at any one time, and when we can we'll take our breaks outside.

There will be a one-way system in place through the downstairs area of the building to avoid people needing to pass in the narrow corridor. We'll point it out when you arrive, please try and follow it, especially at busy times, such as breaks.

Schedule and Rotas

The schedule will be kept up to date so that you'll only be asked to attend rehearsals and performances when required and to minimise the number of people working in the same area at the same time. We may ask you to undertake some rehearsal time at home/ digs, using phone or video calls to check in with Nikki as needed. We also ask that that you don't invite unnecessary visitors to the rehearsal room, and we'll be doing the same.

Costumes

Costume fittings will be done at a distance where possible, so we may be asking you to take instruction from the Designer or Design Assistant in a fitting on how to move or hold a piece of costume. If close contact between people in costume fittings is needed we'll be adding additional precautions such as mask wearing. Please bring your mask with you for costume fittings in case it's needed. During the performance period we'll ask you to arrive at the site in the clothes you will wear for the performance. You'll each have a separate plastic bag to hang your costumes and clothes in for when you do need to change on site. We're also going to be asking you to launder your costumes yourselves at your home/digs, if

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possible. This is to avoid different Company Members, including the Design Assistant and Production Manager, from having to touch costumes worn by others. We're also asking performers to do their own hair and make-up, as usual.

Emergencies

In an emergency, for example, an accident, needing first aid, or a fire, people do not have to social distance if it would be unsafe.

People involved in providing assistance to others in emergencies should pay particular attention to sanitation measures immediately afterwards including washing hands.

Travel

If you can, please avoid using public transport, and aim to walk, cycle, or drive instead. If you do use public transport then please wear a face covering, as is mandatory, unless you are exempt for health, disability or other reasons.

If you normally share a vehicle with people from other households/support bubbles for essential journeys, we recommend you find a different way to travel so that you can maintain social distancing.

Those of you who are staying away from home; we have logged the stay for Track and Trace and have made sure the accommodation meets social distancing guidelines.

Performance

There is a separate guide on how we'll be managing the performances. Please ask Rachael if you have any questions on either of these guides

If you need any of this information in a different format, please ask.

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