



## Poet in the City Producers: Collections in Verse

### Exeter

#### *Poet in the City Producers Programme Facilitator Brief*

Poet in the City is looking for a Facilitator in Exeter to co-design and lead a programme of creative skills development workshops as part of Poet in the City Producers talent development programme for 18-26 year olds in Exeter. Poet in the City Producers will produce new work inspired by local feminist stories as part of the national *Herstory* programme in collaboration with the British Library, and develop professional skills to become the next generation of poetry producers.

### The Role

Responsible to: Programme Lead

Commitment: 12 x weekly 2-hour workshop taking place on a weekday evening either online or in-person at Exeter Central Library between November 2021-March 2022

Total fee: £2,400

Purpose of the role:

The *Programme Facilitator* will work closely with the *Programme Coordinator* to plan, design and lead a programme of weekly online and in-person producer skills development workshops for 5 young producers aged 18-26.

Responsibilities:

- Co-planning, designing and leading 12 practical skills development workshops for Poet in the City Producers, covering key skills such as programming, production and marketing with support from guest industry speakers.
- Taking part in Poet in the City creative teams training to build understanding of PinC Producers core ethos and practice.
- Facilitating and co-leading on recruitment process for young producers with Programme Coordinator and Programme Lead.
- Supporting Producers to programme, produce and market final event at Herstory (March 2022).

- Working closely with counterpart in Newcastle to support cross-city peer networking, skills sharing and joint workshop delivery.
- Ensuring the space is a clean, clear and safe environment and that the Poet in the City safeguarding policy is adhered to.

This is a freelance role which can be carried out remotely and online where in-person is not possible e.g. due to government Covid guidelines. All in-person workshops will take place at Exeter Central Library in the evenings. The project is due to start in September 2021 and will be completed in June 2022.

Person Specification:

- Experience as a creative workshop facilitator;
- Experience of working young people aged 16-30
- Experience of planning, delivering and leading workshops
- Experience of delivering live events
- Knowledge and understanding of the local creative community
- Knowledge or experience of Safeguarding best practice

Please contact Sarisha Kumar, Talent and Development Manager at Poet in the City if you are interested in the role: [sarisha@poetinthe-city.co.uk](mailto:sarisha@poetinthe-city.co.uk)

We are also recruiting for a *Programme Coordinator*, this role is separate to the *Programme Facilitator* but both can be taken on by the same person if appropriate.

## **About Us**

### **Poet in the City Producers**

Poet in the City Producers is a group of talented young creatives producing events, provoking discussions, and driving campaigns to ensure young people have a stake in the future of poetry. We will be training and commissioning young Newcastle / Exeter producers to programme work as part of the *Herstory* grand finale.

This programme will:

- Inspire local young people to become the next generation of poetry producers
- Create entry level job opportunities in the sector
- Connect to our National Producers programme and networks across the country

Producers will have the opportunity to:

- Produce their own professional event as part of national Herstory programme taking place across Newcastle and Exeter
- Be part of a national cohort of young producers, build new networks and contacts
- Lead public conversation on key issues such as women's rights
- Gain skills in curation, programming, production, and marketing
- Contribute to the cultural landscape in Newcastle

## **Collections in Verse**

Poet in the City and the British Library are collaborating to establish a new approach to touring exhibitions. Poet in the City will commission new poetry and create events across England to tell the story of British Library exhibitions.

Inspired by the exhibition 'Unfinished Business: The Fight for Women's Rights', we are working with Newcastle City Library / Exeter Central Library on *Herstory*, partnering with branch libraries and collaborating with communities across the city. We will uncover stories that place women's experiences of activism and liberation at the heart of the events and the poetry commissioned, connecting across cities for a national conversation.

## **Poet in the City**

Poet in the City is a leading producer of poetry shows, community commissions and talent development. We listen to the stories that matter most to communities and transform these into theatrical and adventurous poetry productions in arts venues and everyday spaces. We create networks and creative teams, leaving a legacy for cultural development and skills, and locally relevant work. Our trailblazing approach to producing live poetry is complemented by a sector-leading young producers programme, which is growing the poetry sector and getting jobs for young people.

We work in three ways:

- Events which inspire, entertain and change the narrative about the world we live in
- Commissions animating places and histories through deep community collaboration
- Talent Development which trains the next generation of poetry producers

Across all three strands we provide new and exceptional opportunities for poets at all stages of their careers, bring new talent into producing live poetry and grow poetry audiences.