



**Steering Group Meeting  
24 February 2021, 3-4.30pm  
Zoom**

**Agenda (10 mins)**

- Presence / Absence / Apologies
- Minute-taking for this meeting?
- Acceptance of previous minutes (attached) as a true record
- Conflicts of interest declarations
- AOB in advance to the chair

**Directors report (10 mins)**

To be circulated 1 week in advance of the meeting and include details on meetings and budget update.

**LIST OF ALL AGENDA ITEMS UNDERLINED HEADERS with timings**

Plus a bullet point list that might list any circulated documents regarding the item, explain a bit about what needs to be discussed and what needs to be decided by the end of that discussion.

**Actions arising from previous minutes and not on this agenda (5 mins)**

**AOB (5 mins)**

**Next meeting date**

	Notes	Action	Who	When
	<p><b>AGENDA</b></p> <ol style="list-style-type: none"> <li>1. Intro &amp; apologies</li> <li>2. Director's Report</li> <li>3. Steering Group Development/Refresh</li> <li>4. City of Literature</li> <li>5. City development areas/Covid</li> <li>6. AOB</li> </ol> <p><b>NOTES.</b></p> <p><b>Minutes approved FROM LAST MEETING</b></p>	<p><b>Anonymise &amp; add to EC website</b></p>	<p>BD</p>	<p><b>DONE</b></p>
	<p><b>1. Intro &amp; apologies</b></p> <p>BD taking minutes</p> <p>SGM arriving for the last part of the meeting</p>			
	<p><b>2. Director's report</b></p> <p>DJ</p> <p><b>Roadmap:</b> still remains uncertain, but there is the potential opening up of organisations after Easter, plus tentative plans for outdoor-space events. At the University, plan is for students engaged in practical subjects to have a phased return from 8 March. It is unlikely that IIB staff will be back on campus before the end of the summer.</p> <p>DJ/BD continue day to day work in supporting grant applications, for organisations and individual artists. These include advice meetings, reading applications, providing endorsements and references, providing introductions, etc.</p>			

<p>ECC has committed to the next round of funding for NPOs for this financial year.</p> <p><b>Covid recovery:</b> EC is part of the Visitor Economy and Cultural Recovery groups, including the Trade &amp; Exchange shop commission project</p> <p>EC to deliver outdoor performance training event in June, with various resources online (risk assessment templates, etc) and links to examples of best practice, ie Outdoor Arts</p> <p>Q: Where will the organisation of outdoor events lie?</p> <p>ECC: with the council, following an ‘umbrella’ framework – core projects delivered and paid for by ECC, with associated projects under that banner. ECC can provide marketing and some event support for the other projects. It will all be small scale, in terms of budgets and timelines.</p> <p>Late summer/autumn will also have Heritage Open Days, Extreme imagination – there could be a collation of those events too, and wide sharing of information on ECC sites and EC site</p> <p>Honeyscribe will curate a programme of arts and heritage at the custom house, starting public events in September</p> <p><b>Diversity:</b> EC fed into an update on the NPO sessions to the Liveable Board. At that meeting, it was proposed to move towards a city-wide strategy for diversity and anti-racism work. The Liveable Board are meeting on 9 March, where that will be discussed. EC will feed into that and report back.</p> <p>BD shared the link to the Joseph Emidy project.</p> <p>ACE: In light of the Oliver Dowden debate around ‘silencing’ of colonial history, ACE are not making any statements currently due to the CRF submissions, but will respond</p>			
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	<p>assertively to this live issue in due course. Diversity is also a key aspect of the Let's Create strategy.</p> <p>DJ: Local Authorities are also dealing with inflammatory comments on FB and Twitter feeds towards councillors when there are conversations around contentious statues. EC is also working on a potential public art strategy, which will also feed into this.</p> <p>DJ: thanks to SGM for all her time working on those sessions also.</p>			
	<p><b>3. SG development/refresh</b></p> <p>Move towards an Advisory Group.</p> <p>Funding structure: The ACE grant which funded some elements of EC has ended. The Governance document (early 2018) covers a 3-year structure, calling for a review of membership at the 3-year mark which is March/April 2021.</p> <p>The staff that support the Exeter Culture initiative are now funded by UoE (78%) and ECC (22%). BD and DJ are employed directly by UoE, in IIB (DJ up to the end of July 2023, and BD until May 2022). It is important now to consider what UoE and ECC consider an appropriate governance structure for EC to cover the next 2 years. It is also useful now to look at a new Chair and SG membership.</p> <p>ACE has provided money through the Cultural Compact programme to the City Council, which is allowing us to look at Covid recovery, diversity issues, new homes development and culture. In this way EC is delivering on ACE priorities, but only through the Cultural Compact.</p> <p>Focus on:</p>			

<ul style="list-style-type: none"> <li>• diversity, Liveable Exeter and the new homes agenda, plus environment and wellbeing.</li> <li>• New SG members to add skills/expertise</li> </ul> <p>UoE: as one of the main funders (using the Higher Education Innovation Fund), UoE would encourage the initiative to focus on:</p> <ul style="list-style-type: none"> <li>• culture and the creative industries and the research and impact around that;</li> <li>• reflect on the civic university agreement with the council;</li> <li>• regional development priorities.</li> <li>• regional impact</li> </ul> <p>SGM suggest:</p> <ul style="list-style-type: none"> <li>• Learning from other cultural groups in other cities, and how they work, with a view to benchmarking EC's progress</li> <li>• Continuation of the NPO network</li> <li>• Liveable programme, embedding culture in development</li> <li>• Listening to artists 'on the ground' – acting as the bridge between the grassroots and the big institutions</li> </ul> <p>EC continues to work with artists on day-to-day basis, and collaborates with other organisations who are doing great grassroots work, such as Maketank</p> <p>SGM discussion around refreshing the board; changing nature of EC and SGM roles; feeling out of the loop</p> <ul style="list-style-type: none"> <li>• Importance of SG's own 'agency' in relation to EC's activity and taking part</li> <li>• SGM attendance at Network &amp; Share sessions</li> </ul> <p>SGM discussion about diversity</p>			
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<ul style="list-style-type: none"> <li>• Importance of representation on the SG</li> <li>• Amount of work demanded of People of Colour in the city, and EC's role to make progress in this area</li> <li>• Working group to look at the strategy &amp; what is required of EC in this area, driving the actions and priorities for next 2-3 year</li> <li>• Reminder that EC's role has never been to deliver the strategy, but to support the sector to deliver it.</li> </ul>	<p><b>NS to talk to DJ and send an email.</b></p>		
<p><b>4. City of Literature</b></p> <p>New director will start on 8 March, subject to contracts and references.</p> <p><b>Compact Commissions update:</b>  Six are live on the website, awaiting the remaining four projects, which are all schools/community-oriented, so dependent on lifting of restrictions</p> <p>T&amp;E shop windows commission will probably go live mid April.</p> <p>Skills workshops with Exeter College and sector artists to provide guidance on responding to artists briefs.</p> <p>ECC: thanks to BD and DJ for all help on the T&amp;E commission</p>	<p><b>Send SG press release when live</b></p>	<p><b>BD</b></p>	<p><b>DONE</b></p>
<p><b>AOB</b></p> <p><b>Brendan Barry crowdfunder – please support:</b>  <a href="https://www.crowdfunder.co.uk/positivelightprojects">https://www.crowdfunder.co.uk/positivelightprojects</a></p>			

Copy of Agenda and minutes to be circulated to Steering Group with initials on their thoughts and actions. Initials of comments and actions removed for publication on website and changed to 'Steering Group member' and other titles.



**Steering Group Meeting  
24 February 2021, 3-4.30pm  
Zoom**

**Exeter Culture:** Nikki Sved (Chair) - NS, Emily Davies - EmD, Amy Shelton - AS, Pippa Warin – PW,  
Rachel Sutton – RS, Bee Watson – BW, Emma Dunn - ED, Exeter Culture Officer Belinda Dillon - BD