



**Steering Group Meeting
4th November 3-4.30pm
Zoom**

Agenda (10 mins)

- Presence / Absence / Apologies
- Minute-taking for this meeting?
- Acceptance of previous minutes (attached) as a true record
- Conflicts of interest declarations
- AOB in advance to the chair

Directors report (10 mins)

To be circulated 1 week in advance of the meeting and include details on meetings and budget update.

LIST OF ALL AGENDA ITEMS UNDERLINED HEADERS with timings

Plus a bullet point list that might list any circulated documents regarding the item, explain a bit about what needs to be discussed and what needs to be decided by the end of that discussion.

Actions arising from previous minutes and not on this agenda (5 mins)

AOB (5 mins)

Next meeting date

Notes	Action	Who	When
<p>No conflicts of interest</p> <p>Minutes from previous meeting APPROVED</p> <p>In attendance: DJ, BD, BH, SA, NS, BW, CJ, AS, PW, ED</p> <p>Absent: RS, Emily D</p> <p>Sarah Campbell (A&C) sends apologies, but would like to present at the next meeting</p>	<p>Put on website</p> <p>Re-invite</p>	<p>BD</p> <p>DJ</p>	<p>Done</p> <p>Before end January</p>
<p>AGENDA</p> <ol style="list-style-type: none"> 1. Director’s Report (DJ) 2. Future shape of Exeter Culture & relationship with University (BH) 3. Tom Fleming report (DJ) 4. City of Literature update (DJ & BD) 5. AOB 			
<p>Item 1.</p> <p>Director’s Report</p> <p>EC has been helping sector practitioners and organisations throughout the pandemic – including, providing advice and guidance on emergency funding applications. This offer has been reiterated often via newsletter, socials and website. Exeter has received 13 awards to recipients, and EC advised or supported 10 of those, either reading applications, or providing endorsements. A continuation of the ‘under the radar’ work we do. Most are getting to us via email, or referral by organisations and other contacts, as well as ACE.</p> <p>Network & Share events: 27 people attended the first one. These are a chance for people to share how they’re feeling. Next one will focus on how we can provide further support during Lockdown 2.0.</p> <p>BD starts the National Arts Fundraising School course on 8 November – this should</p>			

	return huge dividends for EC and CoL. BD to report back at the next meeting.	Report on NAFS	BD	Before March 2021
	<p>Item 2.</p> <p>Future shape of Exeter Culture & relationship with University (BH)</p> <p>EC has received a recovery grant from ACE for staffing until end of the year – thanks to ACE for their continued support. UoE funding has been approved to 2022. EC is grateful to the University’s continued support and commitment to the programme – particular thanks goes to BH. The University funding – which is for roles – reduces our reliance on ACE for staffing costs, which means EC could apply to ACE for funding for specific projects. Similarly, EC acknowledges support from ECC, which continues. This all demonstrates EC’s impact with and value to our stakeholders</p> <p>UoE Observer: EC is a core part of the University’s new regional engagement strategy. The funding from UoE for DJ and BD posts over the coming three years (£200k in total) is to support a broader engagement with culture and creative industries in the city. As the funding is coming from HEIF (the Higher Education Innovation Fund), the roles have to shape differently – so there will be a heavy focus on Exeter and partnerships, but also the need to build on the model of EC as a programme, and extend it in the region, as well as internationally through CoL. DJ will line manage the CoL programme team, and will work within the strategy groups at the University, as well as into Cornwall.</p> <p>DJ and BD are also in a position to unlock other funding streams at the University for projects and initiatives.</p> <p>ACE: there is lots of demand around the country for cultural partnerships, so it’s great</p>			

<p>that the core funding is in place for 3 years. This is an exciting time for EC, and it has great potential. This has been good to test the model, and it's working well. For projects, keep an eye on Let's Create, and the ACE strategy. Being a city with structures in place to maximise the value funding opportunities is valuable. EC is positioning itself well and strategically to take advantage of those.</p> <p>UoE: EC can continue to think about projects relating to Covid's impact on the cultural sector, as well as leveraging Investment into the creative sector and production. Perhaps look at the future organisational structure, and what it might be, and where projects are supported.</p> <p>SG member: there is the opportunity to spread out the ask amongst other grant giving bodies, as heritage is much more within EC's remit. Grants include Clore Duffield, Esme Fairburn, etc. Grant giving bodies are becoming attuned to risk, and sensitive about applications to keep organisations going rather than just for projects. Working with a number of bodies de-risks it for them. They want to invest in something that will happen.</p> <p>DJ: this is very sensible going forward, as heritage innovation is a priority in the strategy, including increased working with heritage organisations across the city, and supporting development in the city.</p> <p>SM member: it's time also to work out who we are; our role in supporting cultural investment into the city is crucial. The other partner is ECC, and it's important for our sustainability that we retain that, even if the funding is attached to other parts. [ECC are continuing to support EC]</p> <p>DJ: we're working on a covid training plan, and doing specific work around inclusion –</p>			
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	<p>Final designed report should be ready by the end of the week. It will help with conversations with key funders</p> <p>SG member is interested by the shared programming approach. There are lots of creatives around the city and this makes good sense.</p> <p>DJ: It's important to have a more connected sector. We can move towards this, how we programme, around thematic for instance. It's especially important to use outdoor spaces more. It's also about individual organisations taking responsibility to move things forward, not expecting one person or initiative to drive it.</p>	<p>Circulate to SG</p>	<p>DJ</p>	<p>Done</p>
	<p>Item 4</p> <p>City of Literature</p> <p>It's growing well, and BD and DJ are very busy with it. There were 22 applications to the Compact Commissions brief. We are awaiting the decision on core funding from ACE, which will allow us to build the programme team – DJ and BD doing all this currently.</p> <p>Following the ACE decision we can move on recruiting. The website lists all the endorsed projects. It also showcases all the brilliant digital work, such as Double Elephant's Riddle 57</p> <p>We hosted a Raynor Winn talk in partnership with the YMCA, with a focus on homelessness and reading and writing.</p> <p>We are engaged in conversation with our Krakow colleagues – a translation project with Polish diaspora.</p> <p>Lots of opportunity via our Creative Cities Network.</p> <p>Youth Ambassador programme</p>	<p>Check if the link is still live and send to SG</p>	<p>BD</p>	<p>DONE (It had expired)</p>

	<p>ECC: We're supporting a local independents programme for Christmas.</p> <p>SG member: Arvon is struggling and need support. A link with CoL and online events would be helpful</p> <p>UPDATE ON INTERCHANGE:</p> <p>Money has to be spent by the end of the year, so we're working on a Creative Places series of events, bringing in key people from those areas where they speak about experiences they have on various ideas. These are hoped for the new year.</p> <p>AS to introduce her book connection in Innsbruck</p>	<p>Get info from Mary on online events</p>	<p>BD</p>	<p>DONE & shared</p>
	<p>ACTIONS FROM PREVIOUS MEETINGS</p>			
	<p>AOB</p> <p>How might we have a Xmas party online or otherwise?</p>			

Copy of Agenda and minutes to be circulated to Steering Group with initials on their thoughts and actions. Initials of comments and actions removed for publication on website and changed to 'Steering Group member' and other titles.

Exeter Culture: Nikki Sved (Chair) - NS, Emily Davies – Emily D, Amy Shelton - AS, Pippa Warin - PW, Rachel Sutton – RS, Bee Watson – BW, Emma Dunn – ED, Dom Jinks – director, Exeter Culture Officer Belinda Dillon - BD